



# Orchid Hill Homeowners Association, Inc.

## REQUEST FOR ARCHITECTURAL APPROVAL

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Type of Modification/Addition Requested:

- Fence       Porch       Deck/Patio       Utility Building  
 Pool       Garage       Addition       Exterior Painting  
 Satellite Dish       Other (i.e. Decorative Structures) \_\_\_\_\_

ATTACH A DETAILED DESCRIPTION OF IMPROVEMENTS INCLUDING:

1. Location
2. Size
3. Color
4. Material
5. Contractor
6. **Copy of Property Survey with proposed changes/additions shown.**
7. Plans/Drawings

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Approved By Orchid Hill Homeowners Association

Disapproved As Submitted (Reason) \_\_\_\_\_

REQUEST MUST INCLUDE TWO (2) COMPLETE COPIES OF REQUEST, ONE WILL BE RETURNED WITH COMMITTEE RESPONSE. COMMITTEE RESERVES THE RIGHT TO REQUEST MORE INFORMATION TO CLARIFY THIS REQUEST. REQUESTS FOR MULTIPLE CHANGES MUST BE SUBMITTED SEPARATELY (i.e., one for a pool and one for a fence). **Please allow 3 weeks for approval. Work must not start prior to approval.**

*All applications should be mailed to:  
Orchid Hill Homeowners Association  
P.O. Box 49576  
Charlotte, NC 28277  
Attn: Architectural Committee*