

**ORCHID HILL HOMEOWNERS ASSOCIATION, INC**  
**P.O. BOX 49576**  
**CHARLOTTE, NC 28277**

To All Orchid Hill Homeowners:

Re: Notice of Annual Meeting

The Annual Meeting of Orchid Hill Homeowners Association will be held on November 17, 2011 at 7:00 p.m. in the Cafeteria of the British American School, 7000 Endhaven Lane. The purpose of the annual meeting is to present the 2012 Budget for approval, to elect new members of the Board, and to conduct any other business that may properly come before the Association.

A quorum is necessary before any business may be conducted at the Annual Meeting. A quorum consists of one-fourth (1/4) of the total number of homeowners in the community. **If you are unable to attend the Annual meeting, please designate a “proxy” to vote on your behalf so that we have a quorum. In order to designate a “proxy” please complete the enclosed Proxy form by designating another homeowner or a member of the Board to vote on your behalf. Completed Proxy forms may be returned to any member of the Board personally or via email at [hoa@orchidhill.org](mailto:hoa@orchidhill.org), or given to the homeowner who will vote on your behalf.** Additional Proxy forms are available on the Orchid Hill website at <http://www.orchidhill.org/documents.asp>. If there is any doubt as to whether or not you will be able to attend the Annual Meeting, please complete your Proxy and return it to a member of the Board. If you are able to attend, you can reclaim your proxy and vote.

If you have questions or concerns that you would like for the Board to address at the meeting, please e-mail them to the Board at [hoa@orchidhill.org](mailto:hoa@orchidhill.org) by November 14, 2011.

We look forward to seeing you at the meeting!

Your 2011 Board Members:

Alex Vuchnich	6801 Red Maple Drive
Kelly Leahy	6700 Red Maple Drive
Katie Pendergrast	6509 Red Maple Drive
Jenny Giles	10500 Howell Court
Arati Knapen	6422 Red Maple Drive

Enc: Proxy Form  
Nomination Form

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**PROXY**

I/We, \_\_\_\_\_ being the owner(s) of the property located at \_\_\_\_\_ in the Orchid Hill neighborhood do hereby authorize and appoint \_\_\_\_\_ to be my/our proxy, to represent me/us on the issues to be discussed at the Annual Meeting of the Orchid Hill Homeowners Association to be held on November 17, 2011 at 7:00 p.m. at the British American School on Endhaven Lane, and to vote on my/our behalf on the issues submitted to a vote at this meeting or, in the event a quorum is not present or represented, at such time and place when the adjourned meeting is resumed. This proxy shall remain in full force and effect until such time as it is revoked by me/us in writing

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**BOARD MEMBER NOMINATION**

The Orchid Hill Homeowners Association is soliciting nominations for the 2012 Board of Directors. Please complete this form and return it to any current Board Member or to [hoa@orchidhill.org](mailto:hoa@orchidhill.org).

**I. Self-Nomination:**

I, \_\_\_\_\_ being the owner of the property located at \_\_\_\_\_ in the Orchid Hill Neighborhood, hereby submit my name for consideration for election to the 2012 Board of Directors of Orchid Hill Homeowners Association at the Annual Meeting to be held on November 17, 2011 at 7:00 p.m.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**II. Third-Party Nomination:**

I hereby nominate \_\_\_\_\_ the owner of the property located at \_\_\_\_\_ in the Orchid Hill Neighborhood for consideration for election to the 2012 Board of Directors of Orchid Hill Homeowners Association at the Annual Meeting to be held on November 17, 2011 at 7:00 p.m. I have previously discussed with him/her my intention to nominate him/her and he/she has agreed to serve on the Board, if elected, and fulfill the duties thereof.

Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_